



JVPS, BNL

THE VALUABLE ORIENTATION OF CONNECTIVITY **AN ENERGETIC SESSION BEGINS WITH A CREATIVE MINDSET**

Heading Towards The Bright New Session

The heralding of the new session is an auspicious time for the Jai Vatikan family. It opens the gateway ushering each of us into the portals of the school with invigorated minds and bodies and envisaging new dreams and hopes. The Present Orientation letter will help you to explore the factors and situations that will definitely benefit you and your child in the successful journey of this important transition phase.

ROUTINES ARE FOREMOST

- Time management helps to lead a successful life. Motivate your child to set up a healthy routine so that child learns to prioritize various tasks and does not feel burdened.
- Set an appropriate sleeping and wake up time so that your child adjusts well with the new timings and is energetic and active during the school hours.
- Ensure that you provide fresh and adequate tiffin so that your child enjoys a healthy meal in school and does not feel uneasy during the school hours. The teachers would ensure that the child finishes his/her tiffin.
- Further, any issues regarding your child's eating habit could be informed to the class teacher.

TALK TO YOUR CHILD ABOUT THE SCHOOL

- Let your child share every activity being performed in the school on a regular basis. It will enhance the trust between you and your child.
- If your child feel hesitant in sharing, initiate the discussion yourself to make your child more expressive and open so that he/she can discuss and talk about all major concerns which he/she might otherwise be hesitant to.
- Create the feelings of positivity and good will in the child towards the school and the teachers.



DISCIPLINE- THE BRIDGE BETWEEN GOALS AND ACCOMPLISHMENTS

There is value of discipline in all walks of life. Whether at school or at home, in the office or in the factory, in the playground or in the battlefield, discipline is a necessity.

- **Discipline is indispensable for all to live a successful and happy life.**
- **Discipline gives us an opportunity to learn from experience and grow.**
- **Lack of discipline would result in complete chaos and disorder, no peace and progress.**

FOR PARENTS

- Plan the DISCIPLINE TECHNIQUES.
- Explain the technique and the reason of following it.
- Set your own example of disciplined conduct and behaviour for your children to follow.
- You will SEE a positive change in your child.



DISCIPLINE IS DOING WHAT YOU KNOW NEEDS TO BE DONE, EVEN WHEN YOU DON'T WANT TO DO IT.

E.g.: If it is a rule that the child must have limited access to electronic devices and gadgets then,

- **Set the time**
- **Explain the benefits of minimum visual screen usage.**
- **Be firm that the child doesn't use visual screens more than the time allotted by you.**



- ✚ Be clear about the rules that you want your child to follow.
- ✚ Schedule or establish rules for him/her to follow.
- ✚ Paste the rules in his/her room or cupboard.

For E.g.: If you wish to make the child follow a time table then:

- **Make a time table with the child's consent.**
 Note- Ensure the Child's consent if you want it to be followed properly.
- **Explain the benefits of following the time table.**
- **Paste it on the child's cupboard to follow.**



- ✚ Tell them about the after effects of indiscipline.
- ✚ **GIVE YOUR CHILD SMALL BUT INDIVIDUAL RESPONSIBILITIES.**

For E.g.: If your wish is to make a child responsible then:

- **Assign your child with small tasks related to home.**
- **Do not complain about minute mistakes; rather give small gifts on the successful completion of the tasks. (Appreciations work as wonder)**
- **Explain that his/her responsibility and duty is helping everyone at home.**
- ✚ **Lastly:** Reward your child.... After all he/she is your child. But ensure that the rewards act as an effective source of appreciation and motivation for the child instead of pampering him/her.

FOR STUDENTS

- ✚ Whatever you begin (as a point of honour) always finish it as it'll boost your confidence.
- ✚ Exercise to keep you fit, active and energies focused.
 Daily exercise will energize your soul, mind, body.
- ✚ Dump excuses and try your level best in very effort.
- ✚ Be honest to yourself and to others.
- ✚ Nothing can be achieved by following SHORTCUTS.
- ✚ Create powerful habits, organised routines and humble behaviour.
- ✚ Study the habits and lives of great, famous and successful people. Get inspired from them.
- ✚ Try to be productive. Compete with yourself only. Try to achieve and do better than you did previously.



*Lastly, remember, power, talent and force is inside all of us
 We need to rise up and shine
 Discipline is the only key to shine and succeed better.*

Managing these few tips you can make this whole new school experience more exciting. Further, for intensifying fruitful and healthy bonding, it's important to stay connected with the school via School Pad and Broadcasting Whats App group and ensure your regularity for the chat sessions and PTMs. Regular feedbacks are always welcome.

*Wishing you a happy and delightful year ahead!
 Happy Parenting!! Happy Teaching!!*

Vanisha Bansal

Ar. (Mrs.) Vanisha Bansal
 Chief Academic Advisor, JVPS



JAI VATIKA PUBLIC SCHOOL

Syllabus Class XI Science (2021-22)



ENGLISH CORE

- Prescribed Books: 1. **Hornbill:** Textbook Published by NCERT Core Course
2. **Snapshots:** Supplementary Reader Published by NCERT Core Course
- Reference book: 1. Compacta English-11 (BBC)
2. Literature Companion (BBC)

TERM 1

April

Hornbill: The Portrait of Lady (Prose)
We're not afraid to die.. (Prose)

Poem: A Photograph

Snapshot: The Summer of the Beautiful White Horse (Prose)

Compacta:

Reading: Case based Unseen (Factual) Passage

Writing: Notice Writing

Grammar: Determiners

May:

Hornbill: Discovering 'Tut' -The saga continues

Poem: The Laburnum Top

Snapshot: The Address

Compacta:

Reading: Unseen Passage (Descriptive or Literary)

Writing: Business or official letters (making enquiries, registering complaints)

Grammar: Tenses

July:

Hornbill: 4. Landscape of the Soul (Prose)

Compacta:

Reading: Unseen Passage (Descriptive or Literary/Discursive or Persuasive)

Writing: Letter (asking for or giving information, placing orders and sending replies)

Grammar: MCQs on Gap filling /Transformation of Sentences)

August

Compacta:

Snapshot: Ranga's Marriage

Reading: Case based Unseen (Factual) Passage

Writing : Speech

Grammar: Sentence Reordering

TERM 2

September

Hornbill: The Ailing Planet (Prose)

Writing: Posters

October:

Poem: The Voice of the Rain

Snapshot: Albert Einstein at School (Prose)

Compacta:

Reading: Case based Unseen (Factual) Passage

<u>November:</u>	Grammar: Determiners
	Hornbill: The Browning Version
	Poem: Childhood
	Snapshot: Mother's Day (Play)
Compacta:	Reading: Unseen Passage (Descriptive or Literary)
	Writing: Official Letters e.g. to school/college authorities (regarding admissions, school issues, requirements/suitability of courses)
<u>December:</u>	Grammar: Tenses, Re-ordering of Sentences
	Hornbill: Silk Road
	Snapshot: Birth (Prose)
Compacta:	Reading: Unseen Passage for Note Making and summarising
	Writing: Debate
<u>January:</u>	Grammar: MCQs on Gap filling /Transformation of Sentences), revision
	Revision

MATHEMATICS

Prescribed Book:	Mathematics Textbook for Class XI-NCERT
Reference Book:	Modern ABC of Mathematics by J.P. Mohindru & Bharat Mohindru
Lab Manual:	SP Laboratory Manual Mathematics.

Term-I

April:	Unit-I: Sets and Functions Ch-1 Sets, Ch-2 Relation and Function
May:	Ch 3- Trigonometric Function
July:	Unit-II: Algebra, Ch 4: Principle of Mathematical Induction Ch 5: Complex Numbers and Quadratic Equations Ch 6: Linear Inequalities
August:	Ch 7: Permutations and Combination, Ch 8: Binomial Theorem Ch 9: Sequences and Series, Unit-III: Coordinate Geometry Ch 10: Straight lines

Term-II

September	Unit-III: Coordinate Geometry Ch 11 Conic- Section
October:	Unit-III: Coordinate Geometry Ch 12 Introduction to Three-dimensional Geometry Unit-IV: Calculus Ch 13 Limit and Derivatives

November:	Unit-V: Mathematical Reasoning Ch 14 Mathematical Reasoning Unit-VI: Statistics and Probability Ch 15 Statistics
December:	Unit-VI: Statistics and Probability Ch 16 Probability
January	Revision of Complete Syllabus

PHYSICS

Prescribed Books: 1. Textbook for Class XI - Part I and II (NCERT)

Reference Book: Pradeep's Fundamental Physics (Pradeep)

Lab Manual: SP Laboratory Manual Physics.

Marking Scheme

Term-I

April-	Unit 0 :	Mathematical Tools
	Unit 1 :	Physical World & Measurement
	Unit 2 :	Kinematics (Uniform Motion)
May	Unit 2 :	Kinematics
	Unit 3 :	Laws of Motion
July	Unit 4 :	Work, Energy & Power
August	Unit 6 :	Gravitation

PRACTICALS

1. To measure diameter of small spherical/cylindrical body and to measure internal diameter and depth of a given beaker/calorimeter using Vernier Calliper and hence find its volume.
2. To measure diameter of a given wire and thickness of a given sheet using screw gauge.

Or

To determine volume of an irregular lamina using screw gauge.

3. To determine radius of curvature of a given spherical surface by a spherometer.
4. To determine the mass of two different objects using a beam balance.
5. To find the weight of a given body using parallelogram law of vectors.
6. Using a simple pendulum, plot its $L-T^2$ graph and use it to find the effective length of second's pendulum.

Or

To study variation of time period of a simple pendulum by changing its length and taking bobs of different masses independently and interpret the result.

7. To study the relationship between force of limiting friction and normal reaction and to find the coefficient of friction between a block and a horizontal surface.

Or

To find the downward force, along an inclined plane, acting on a roller due to gravitational pull of the earth and study its relationship with the angle of inclination by plotting graph between force and \sin .

Activities: -

1. To make a paper scale of given least count, e.g., 0.2 cm, 0.5 cm.
2. To determine mass of a given body using a meter scale by principle of moments.
3. To plot a graph for a given set of data with proper choice of scales and error bars.
4. To measure the force of limiting friction for rolling of a roller on a horizontal plane.
5. To study the variation in range of a projectile (jet of Water) with angle of projection.
6. To study the conservation of energy of a ball rolling down on an inclined plane (using a double inclined plane)
7. To study dissipation of energy of a simple pendulum by plotting a graph between square of amplitude and time.

Term-II

September	Unit 5 :	System of Particles and Rotational motion
October	Unit 7 :	Properties of Bulk Matter
	Unit 8 :	Thermodynamics
November	Unit 8 :	Thermodynamics
	Unit 9 :	Behaviour of Perfect Gas and Kinetic Theory of Gases
December	Unit 10 :	Oscillation and Waves
January		Revision

PRACTICALS

1. To determine Young's modulus of elasticity of the material of a given wire.

Or

To find the force constant of a helical spring by plotting a graph between load and extension.

2. To study the variation in volume with pressure for a sample of air at constant temperature by plotting graphs between P and V, and between P and $1/V$.
3. To determine the surface tension of water by capillary rise method.

Or

To determine the coefficient of viscosity of a given viscous liquid by measuring terminal velocity of a given spherical body.

4. To study the relationship between the temperature of a hot body and time by plotting a cooling curve.
5. To determine specific heat capacity of a given solid by method of mixtures.
6. To study the relation between frequency and length of a given wire under constant under tension using sonometer.

Or

To study the relation between the length of a given wire and tension for constant frequency using sonometer.

7. To find the speed of sound in air at room temperature using a resonance tube by two resonance positions.

Activities:-

1. To observe change of state and plot a cooling curve for molten wax.
2. To observe and explain the effect of heating on a bi-metallic strip.

3. To note the change in level of liquid in a container on heating and interpret the observations.
4. To study the effect of detergent on surface tension of water by observing capillary rise.
5. To study the factors affecting the rate of loss of heat (rating of cooling) of a liquid.
6. To study the effect of load on depression of a suitably clamped meter scale loaded at (i) its end (ii) in the middle
7. To observe the decrease in pressure with increase in velocity of a fluid.

Note: Practical examination will be held before Term I and Term II Examinations of which the syllabus will be given by the teacher.

CHEMISTRY

Prescribed Book: 1. Chemistry, Textbook for Class XI- Part I, II (NCERT)

Reference Books: 1. Modern abc of Chemistry by S.P Jauhar

Lab Manual: SP Laboratory Manual Chemistry.

Marking Scheme

Term-I

April	1. Some Basic Concepts of Chemistry
	2. Structure of Atom
May	3. Classification of Elements and Periodicity in Properties
	4. Chemical Bonding and Molecular Structure
July	5. Chemical Bonding and Molecular Structure
	6. Redox Reactions
August	7. Hydrogen

Practical

1. Determination of melting point of an organic compound.
2. Determination of boiling point of an organic compound.
3. Using a mechanical balance/electronic balance.
4. Preparation of standard solution of Oxalic acid.
5. Determination of strength of a given solution of Sodium hydroxide by titrating it against standard solution of Oxalic acid.
6. Preparation of standard solution of Sodium carbonate.
7. Determination of strength of a given solution of hydrochloric acid by titrating it against standard Sodium Carbonate solution.

Term-II

September	8. Organic Chemistry: Some Basic Principles and Techniques
October	9. States of matter: Gases and Liquids
	10. Chemical Thermodynamics
November	11. Equilibrium
	12. S-Block Elements
December	13. Some p-Block Elements
	14. Hydrocarbons

Practical

1. Determination of one anion and one cation in a given salt
Cations- Pb^{2+} , Cu^{2+} , As^{3+} , Al^{3+} , Fe^{3+} , Mn^{2+} , Ni^{2+} , Zn^{2+} , Co^{2+} , Ca^{2+} , Sr^{2+} , Ba^{2+} , Mg^{2+} , NH_4^+
Anions- $(\text{CO}_3)^{2-}$, S^{2-} , NO_2^- , SO_3^{2-} , SO_4^{2-} , NO_3^- , Cl^- , Br^- , I^- , PO_4^{3-} , $\text{C}_2\text{O}_4^{2-}$, CH_3COO^-
2. Detection of -Nitrogen, Sulphur, Chlorine in organic compounds.
3. Crystallization of impure sample of any one of the following
Copper Sulphate, Benzoic Acid.

January & February

Revision of Complete Syllabus

BIOLOGY

Prescribed Book:

Textbook for Class XI (NCERT)

Reference Book:

Modern abc of Biology By B.B. Arora & A.K. Sabarwal (Modern)

Lab Manual:

SP Laboratory Manual Biology.

Marking Scheme

APRIL

- Ch-1 The Living World
- Ch-2 Biological Classification
- Ch-3 Plant Kingdom
- Ch-4 Animal Kingdom

MAY

- Ch-5 Morphology of Flowering plants
- Ch-7 Structural Organisation in Animals

JULY

- Ch-8 Cell- The Unit of Life
- Ch-9 Biomolecules

AUGUST

Revision

Practical

1. Study and describe a locally available common flowering plant, from any one family: Solanaceae or Liliaceae (Poaceae, Asteraceae or Brassicaceae can be substituted in case of particular geographical location) including dissection and display of floral whorls, anther and ovary to show number of chambers (floral formulae and floral diagrams).
2. Study of osmosis by Potato osmometer.
3. B. Study/Observation of the following (spotting):
 - B.1 Parts of a compound microscope.
 - B.2 Specimens/slides/models and identification with reasons - Bacteria, *Oscillatoria*, *Spirogyra*, *Rhizopus*, mushroom, yeast, liverwort, moss, fern, pine, one monocotyledonous plant, one dicotyledonous plant and one lichen.
 - B.3 Virtual specimens/slides/models and identifying features of - *Amoeba*, *Hydra*, liverfluke, *Ascaris*, leech, earthworm, prawn, silkworm, honeybee, snail, starfish, shark, rohu, frog, lizard, pigeon and rabbit.

TERM-II

SEPTEMBER

OCTOBER

Ch-10 Cell Cycle and Cell Division
Ch- 13 Photosynthesis in Higher Plants
Ch-14 Respiration in Plants

NOVEMBER

Ch-15 Plant Growth and Development
Ch-17 Breathing and Exchange of Gases
Ch-18 Body Fluids and Circulation

DECEMBER

Ch-19 Excretory Products and their Elimination
Ch-20 Locomotion and Movements
Ch-21 Neural Control and Coordination

January

Ch-22 Chemical Coordination and Integration

February

Revision of Complete Syllabus

Practicals

1. Separation of plant pigments through paper chromatography.
2. Study of distribution of stomata in the upper and lower surfaces of leaves.
3. Study of the rate of respiration in flower buds/leaf tissue and germinating seeds.
4. Test for presence of sugar in urine.
5. Test for presence of albumin in urine.
6. B. Study/Observation of the following (spotting):
B. 4 Tissues and diversity in shape and size of animal cells (squamous epithelium, smooth, skeletal and cardiac muscle fibers and mammalian blood smear) through temporary/permanent slides.
B.5 Mitosis in onion root tip cells and animal cells (grasshopper) from permanent slides.

PHYSICAL EDUCATION

PRESCRIBED BOOKS:

(Textbook) A Complete Book of Physical Education (SP)

Lab Manual-

Health & Physical Education (SP)

Term-I

April:

1. Changing Trends and Career in Physical Education
2. Olympic Value Education

May:

3. Physical Fitness, Wellness & Lifestyle
4. Physical Education and Sports for CWSN

July:

5. Yoga

Practical

- i) Labelled diagram of 400 M Track & Field with computation
- ii) Computation of BMI from family or neighborhood & graphical representation of the data

August:

6. Physical Activity and Leadership Training
7. Test, Measurement and Evaluation

Term-II

September

HPE (Practical Files)

October:

8. Fundamentals of Anatomy, Physiology & Kinesiology in sports

9. Psychology and Sports

Practical

iii) Labelled diagram of field & equipment of any individual game of your choice.

iv) List of current National Awardees (Dronacharya Award, Arjuna Award & Rajiv Gandhi Khel Ratna Award)

v) Pictorial presentation of any 5 Asanas for improving concentration.

November:

10. Training and Doping in Sports

December:

Revision of complete Syllabus



JAI VATIKA PUBLIC SCHOOL

Co. Edu. Sen. Sec. CBSE School

Class XI

Unit Test - II (2021-22)



Written Exam

<u>Date</u>	<u>Med./Non Med.</u>	<u>Commerce</u>	<u>Arts</u>
15-Nov-2021	Chemistry	Business Study	Political Science
16-Nov-2021	English	English	English
17- Nov-2021	Mathematics	Mathematics (Additional)	Mathematics (Additional)
18- Nov-2021	Physical Education	Physical Education	Physical Education
20- Nov -2021	Biology	Economics	Economics
22- Nov -2021	Physics	Accountancy	History
23- Nov -2021	—	—	Punjabi

Important Instructions:-

1. Timings of school during exams will be from 8:20a.m to 11:15 a.m.
2. Regular compulsory classes will start from 25th November, 2021 (Thursday).
3. PTM and Result declaration will be held on 4th Dec, 2021 (Saturday). The timings for PTM will be 9.00 a.m. to 11.00 a.m. Please adhere to the time strictly. The result will be handed over to the Parents only.

Regards
JVPS, BNL



JAI VATIKA PUBLIC SCHOOL

(Co. Edu. Sen. Sec. Affiliated to CBSE New Delhi)



Class – XI Final Exam Datesheet (Term-II) - 2022

Written and Practical Exams

<u>Date</u>	<u>Med./Non Med.</u>	<u>Commerce</u>	<u>Arts</u>
28-Jan-2022 (Friday)	Physical Education (Written & Practical)	Physical Education (Written & Practical)	Physical Education (Written & Practical)
31-Jan-2022 (Monday)	Physics (Written & Practical)	B. Study (Written & Practical)	Political Science
02-Feb-2022 (Wednesday)	English	English	English
04-Feb-2022 (Friday)	Biology (Written & Practical)	Accountancy (Written & Practical)	History
05-Feb-2022 (Saturday)	Mathematics (Written & Practical)	Mathematics (Additional)	Mathematics (Additional)
07-Feb-2022 (Saturday)	Chemistry (Written & Practical)	Economics (Written & Practical)	Economics (Written & Practical)
09-Feb-2022 (Wednesday)			Punjabi

Important Instructions:-

1. For your convenience we would like to inform you well in advance that all fee dues must be cleared latest by Saturday, 22nd January 2022, failing which the student **will not be issued admit card and student will be debarred from appearing for the exams.** (Please ignore if fees already paid.)
2. Student need not come to the school, during preparatory leaves. 27th Jan, 2022 (Thursday) will be prep leave.
3. **The school will follow routine school timings during exam days.**
4. PTM and Result declaration will be held on 12th February, 2022 (Saturday). The timings for PTM will be 9.00 am to 11.00 am. Please adhere to the time strictly.
5. **The progress report card will be handed over to the Parents only.**
6. Compulsory regular school for Class XII will commence on **Monday, 14th February 2022.**
7. The school timing from 14th Feb (Monday) will be 8:20 a.m. to 1:20 p.m
8. February & March are declared as Holidays due to CBSE Board Exam.



JVPS, BNL Holidays Calendar (2021-22)



Day	Date	Holiday
Friday	2 nd April 2021	Good Friday
Wednesday	14 th April 2021	Vaisakhi/B.R Ambedkar Jayanti
Wednesday	21 st April 2021	Ram Navmi
Sunday	25 th April 2021	Mahavir Jayanti
Wednesday	12 th May 2021	Eid-ul-Fitr
1 st June-3 rd July	Summer Vacation, School Re-opens on 5 th July 2021 (Monday)	
Tuesday	20 th July 2021	Eid-Al-Adha (Bakrid)
Sunday	15 th August 2021	Independence day
Sunday	22 nd August 2021	Raksha Bandhan
Monday	30 th August 2021	Janmashtmi
Sunday	12 th September 2021	Saraghari Shaheeds' Day
Saturday	2 nd October 2021	Gandhi Jayanti
Thursday	7 th October 2021	Aggarsain Jayanti
Thursday	14 th October 2021	Dussehra
Wednesday	20 th October 2021	Maharishi Valmiki Birthday
Wednesday - Friday	3 rd – 5 th November 2021	Diwali/Vishkarma Day
Friday	19 November 2021	Guru Nanak Dev ji Birthday
Wednesday	24 th November 2021	Martyrdom day of Shri Guru Teg Bahadur Ji
25 th December- 1 st January	Winter Vacation, School Re-opens on 3 rd Jan, 2022 (Monday)	
Wednesday	19 th January 2022	Thikriwala Diwas
Wednesday	26 th January 2022	Republic Day
Wednesday	16 th February 2022	Guru Ravidas Jayanti
Tuesday	1 st March 2022	Maha Shivaratri
Friday	18 th March 2022	Holi



JVPS, BNL

(Co-Educational, Senior Secondary, Affiliated to CBSE New Delhi)



Leave Rules for Students

For Regular School Days:

1. No leave of absence is granted except on prior **Leave Form/Application** duly signed by the Parents/Guardians. Such an application must be supported by a valid reason.
2. Keep the **Leave Form** attached in syllabus booklet safely with you, get the **Xerox Copy** of it, fill it and send it to school whenever leave is required.
3. No telephone call will be considered for the grant of leave. Only written **Application/Leave Form** will be accepted.
4. In case of absence without leave, the student on returning to school must produce the Leave Form duly signed by the Parent/Guardian. A student returning to school after recovering from a contagious or infectious disease should also produce a doctor's certificate of fitness permitting her/him to attend school.
5. In case a student remains absent from school for more than 10 days, without any information, his/her name will be struck off the rolls. Re-admission, if granted, may be done on the payment of a re-admission fee.
6. Parents will be responsible for completing the work during the leave days.
7. Students will not be allowed to leave school before the dispersal time (Short Leave), except in case of emergency. A prior written permission (Gate Pass) from the Principal should be obtained by the Parents/Guardians for the same.

For Examination Days:

1. Students absent from an examination for any reason will not be re-examined, and those absent from an examination without valid, grave and genuine reasons will be considered as **Absent Only**. In case of illness, a medical certificate issued by a competent authority will have to be produced.
2. **Absentees** in Periodic or Terms will not be eligible for **A1 Holders Rank**.
3. No student will be allowed to take the examination till all her/his school dues have been paid in full.
4. No student is generally eligible to appear in the Second Terminal Examination unless he/she has attended at least 85% of the actual teaching/working days in the academic session as per the school calendar.
5. During exam days no student will be allowed to leave school before the dispersal time.

Note:

- ❖ Best Periodic Test marks(out of 2 Periodic) will be considered in each Term Result, if a student is absent in either of the periodic, the other one will be considered as the Best One.
- ❖ If he/she remains absent in both periodic tests then he/she will be marked as absent in the report card.
- ❖ For Term Exam Absentee will be marked as absent. **(No oral, written or practical exam will be conducted again.)**

Leave Application Form

To

The Principal

Jai Vatika Public School

Barnala

I, _____ Mother/Father/Guardian of _____

(Student's Name) of Class _____ section _____ studying under

Admission No. _____ request you to grant him/her leave for

_____ day(s) and commit that my ward will be responsible for

covering the work done in school during leave(s).

Reason: _____

Date of leave(s): _____ to _____

Parent's /Guardian's

Signature

Class In- Charge

(Sanctioned/Not Sanctioned)

Principal

Leave Application Form

To

The Principal

Jai Vatika Public School

Barnala

I, _____ Mother/Father/Guardian of _____

(Student's Name) of Class _____ section _____ studying under

Admission No. _____ request you to grant him/her leave for

_____ day(s) and commit that my ward will be responsible for

covering the work done in school during leave(s).

Reason: _____

Date of leave(s): _____ to _____

Parent's /Guardian's

Signature

Class In- Charge

(Sanctioned/Not Sanctioned)

Principal